

MA PROGRAM IN ENGLISH

I. ADMISSIONS. Individuals with at least a Bachelor's degree or its equivalent from an approved undergraduate institution may apply for admission to the English MA program. Normally the MA is a terminal degree. Should they wish to continue their graduate studies in our department, MA students may apply for admission to the PhD program (see section VII below)

II. COURSE REQUIREMENTS

A. *Credits*. Completion of nine courses (27 credits) is required for the MA in English, most of which are taken from 2000-level courses. MA students may not take more than 3 credits of their required 27 credits in undergraduate courses at the 1000-level. Courses numbered below 1000 are not accepted as graduate credit. Any 1000-level course counted toward the MA must include a graduate component in the form of additional and advanced readings and writings to be determined by the instructor. A statement from the instructor describing the graduate component should be placed in the student's file. The 27 credits required for the MA may not include credits from Independent Study (2990) or Teaching of English (2970).

B. *Required Courses*. MA students must successfully complete two required courses that are fundamental to advanced work in English studies. These courses must be completed with a grade of B or better to count toward degree requirements. The two required courses are:

1. ENGLIT 2000: History of Criticism, which is ordinarily taken during the fall term of a student's first year in the program.
2. The other course must be in the scholarship of pedagogy. There will be at least one course offered every year that fulfills this requirement.

C. *Teaching and Research Field*. From among a student's elective courses, 3 seminars (9 credits) must be designated as constituting coursework in a particular teaching and research field. In the spring term of a student's second year in the program, and in consultation with his or her faculty advisors, a student must describe his or her research and teaching field, and the courses that constitute it, in a one-page statement to be placed in his or her departmental file.

III. MASTER'S RESEARCH PAPER. MA students must successfully complete a Master's Research Paper in the context of one of their elective English graduate seminars. The following constitute the procedures and minimal criteria for the Master's Research Paper:

A. *Length*. The Master's Research Paper should be of professional article length, defined by the Modern Language Association as 6,000-8,000 words (generally 25-30 pages), not including documentation.

B. *Research*. Students must engage in primary research beyond course readings and/or what is ordinarily required for a seminar paper, and the Master's Research Paper must reflect that research. In addition, students must use accepted bibliographic conventions.

C. *Instruction and Evaluation*. The Master's Research Paper must be prepared in the context of a particular graduate seminar. Students must consult an instructor, and receive the instructor's approval, no later than the end of Add/Drop if they wish to write their Master's Research Paper for that instructor's seminar. The instructor for the seminar will be solely responsible for evaluating the paper.

D. *Evaluation Criteria*. In addition to the specific requirements a seminar instructor may establish for Master's Research Papers undertaken in his or her seminar, the primary criteria for evaluating the Master's Research Paper include coherent textual analysis, historical contextualization (where appropriate), and the incorporation of primary research into a cogent scholarly argument. The Master's Research Paper must be double-spaced, have numbered pages, be printed on one side of the page only, and be hard-bound or spiral-bound.

E. *Grading*. In order for the Master's Research Paper to count toward earning the MA, a student must receive a grade of B or better on the paper and as a final grade in the course for which the paper was completed.

F. *Submission*. The final version of the Master's Research Paper must be completed and turned in to the Graduate Administrator no later than the last day of the spring term of a student's

second year, the fourth term in residence, or the term in which graduation is planned. A signature page signed by the major advisor must accompany the paper. The signature page can be obtained from the Graduate Administrator. All completed Master's Research Papers will be placed in the Crow Room.

IV. LANGUAGE REQUIREMENT. MA students must demonstrate a reading knowledge of one foreign language. For purposes of this regulation, a foreign language is defined as a language other than English. Any foreign language relevant to the student's graduate work or, more generally, to the anticipated conditions of future scholarship and teaching may fulfill this requirement.

A. *Reading Knowledge of a Foreign Language.* Students may demonstrate a reading knowledge of a foreign language in one of the following ways:

1. A student may demonstrate reading knowledge of a foreign language by passing an examination administered by a faculty member in a University of Pittsburgh language department. In the case where there is no faculty member here able to examine the student, the student may demonstrate reading knowledge of a foreign language via examination by a faculty member at another institution. Such an arrangement must be approved by the Director of Graduate Studies.
2. A student may substitute for the examination an undergraduate language course taken at the University of Pittsburgh and requiring extensive translation of materials of average difficulty, provided the student receives a grade of B or better in the course.
3. A student may petition the Graduate Procedures Committee to count other evidence of reading knowledge of a foreign language, such as published translation work.

B. *Other Regulations and Information*

1. A student may not use English to fulfill the language requirement.
2. Students who have satisfied a language requirement at another recognized graduate school may request that fulfillment of the requirement at the other graduate school be accepted as fulfilling our requirement.
3. Computer languages will not be accepted as fulfilling the MA language requirement.

V. TRANSFER OF CREDITS. A maximum of six graduate credits earned at another institution may be transferred, with the approval of the Director of Graduate Studies, toward fulfillment of the MA credit requirements. Any transfer of credit, however, depends on a course-by-course evaluation by the Director of Graduate Studies regarding the relevance and comparability of each course to our MA program and its curriculum. Students are not guaranteed a transfer of graduate credits. Transfer of credit will not be approved for courses in which a grade lower than a B or its equivalent was received.

VI. STATUTE OF LIMITATIONS. Full-time students must complete all requirements for the MA degree within four calendar years of the student's first registration for graduate study. Students who are working on their degree on a part-time basis must complete all requirements for the MA within six calendar years of the student's first registration for graduate study.

VII. ADMISSION OF UNIVERSITY OF PITTSBURGH MAS TO THE PHD PROGRAM IN CRITICAL AND CULTURAL STUDIES. The MA in English is a separate degree from the PhD in Cultural and Critical Studies, and MA students should also be aware that admission to the PhD program is extremely competitive and that an MA degree from our department does not in any way lead to guaranteed acceptance into the PhD program. Students may transfer, with the approval of the director of Graduate Studies, up to 24 credits from courses taken during their study for the MA degree in our department toward fulfillment of the PhD credit requirements. Transfer of credit will not be approved for courses in which a grade lower than a B or its equivalent was received. Students should be aware that any credit applied toward the PhD degree here may affect the number of years of support they can expect from the department and may also affect the pace at which they need to pass certain milestones towards the degree.