

The DIETRICH School of
Arts & Sciences

Print this page, complete it in a timely fashion, and send it to the appropriate address below.

Student Name: _____

Course number: _____

Student ID: _____

Course name: _____

Date of Incident: _____

Faculty name: _____

Term of Incident: _____

Faculty phone/e-mail: _____

Brief description of violation (if necessary, additional sheets may be used).

Brief description of discussion held with student(s).

Sanction determined by instructor.

Student's signature accepting sanction

Instructor's signature accepting sanction

For violations involving **undergraduate** students, send to:

Adriana Helbig, Assistant Dean
Dietrich School of Arts and Sciences
Undergraduate Studies
140 Thackeray Hall

For violations involving **graduate** students, send to:

Tara Meyer, Assistant Dean for Graduate Studies
Dietrich School of Arts and Sciences
Graduate Studies
5141 Sennott Square

For more information, please review the Dietrich School's Academic Integrity guidelines at www.as.pitt.edu/fac/policies/academic-integrity.