




# University of Pittsburgh

*Kenneth P. Dietrich School of Arts and Sciences*  
*Graduate Studies Office*

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## MEMORANDUM

TO: Humanities and Social Sciences Chairs

FROM: Holger Hoock   
Associate Dean for Graduate Studies and Research

DATE: August 28, 2017

SUBJECT: Faculty Research and Scholarship Program

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I would like to bring to your attention funding opportunities available under the Kenneth P. Dietrich School Faculty Research and Scholarship Program (FRSP). *Please share this information with your faculty.*

With an annual budget of \$150,000, the Faculty Research and Scholarship Program (FRSP) is designed to fund requests for activities that will have an impact on faculty research and scholarship that is broader than what could be achieved by individual research allowances alone. In previous years, FRSP funds were used by faculty to support high-profile conferences on thematic topics of interest within and across Dietrich School departments that resulted in publications by Dietrich School faculty

We are especially interested in soliciting applications from junior faculty, recently-tenured faculty, and faculty who have not previously received FRSP funds. The FRSP lead proposer must be a faculty member whose contract includes an expectation of research and publishing, but others can collaborate.

Applications will be accepted through the year as long as funds remain available. We understand that it might be necessary to submit a request for funding in a subsequent fiscal year. Consideration of a proposal is conditional upon receipt of the report on the most recent FRSP-funded event.

Each proposal should consist of a short description of the project (responses to application questions, not a separate memo), a budget, and a one-page supporting letter from the Chair, indicating both the value they see in the proposal and how this will benefit Dietrich School faculty. Proposals must be submitted through the department, but they may be prepared by and may benefit any reasonable group of Dietrich School faculty. Departments can submit unit-wide proposals and can aggregate a number of projects. Proposals must be submitted online through the application form accessible at: <http://tinyurl.com/FRSPapp>.

*Please note that these funds will not support existing department seminar programs or individual research. The key criterion in evaluating proposals is their broad impact on faculty research and scholarship. Innovative proposals are attractive, but proposals that stabilize and strengthen existing projects can also be considered high-impact. We are especially interested in proposals that are likely to result in scholarly products such as publications. FRSP funds cannot be used to support GSAs.*

As approved by the Dietrich School Planning and Budgeting Committee on April 29, 2015: In order to ensure that FRSP funding is available for as many important events as possible, you are asked to be restrained in honoraria to outside speakers. As a guideline, we suggest that outside invited speakers at lectures or colloquia be awarded honoraria of no more than \$400; in many fields, substantially lower or no honoraria are the normal practice. Higher amounts may be reasonable for a keynote speaker at a large conference or for particularly well-known creative artists, writers, or speakers.

RE Film-Related Proposals: All film-related proposals and letters of support should be sent directly to the Film Studies Program, 624 CL, with a copy sent to the Graduate Studies Office.

CC: Dietrich School Deans  
Randall Halle, Director, Film Studies