Internship Learning Agreement

ENGCMP 1900, ENGWRT 1900, ENGFLM 1930, ENGLIT 1907
Return completed form to appropriate program representative (see Internship Guidelines) to register for course.

Semester of Internship:  Fall _______  Spring _______  Summer _______

Dates of Internship ___________________________________ Hours per Week _______________________ Credits ___________________

Student Information

Student’s Name ___________________________ PeopleSoft Id # ___________ Exp. Graduation Date _____________

Total Credits Earned Toward Graduation ___________ Major ___________________________ QPA ___________

Phone ___________________________ E-mail ___________________________

Permanent Address ___________________________________________________________________________________________

I have read and agree to abide by the Department of English and Film Studies Program Internship Requirements (see attached).

Student’s Signature __________________________________________ Date ____________________________

Internship Site Information

Company/Organization Name ___________________________________________________________________________________________

Department ___________________________ Site Supervisor’s Name and Title (Please Print) _______________________________________________________________________

Address __________________________________________________ City ___________________________ State ___________ Zip ___________

Phone ___________________________ Fax ___________________________ E-mail ___________________________

Describe the responsibilities of the intern and what he/she will learn. You may attach a separate sheet if you prefer.

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

Describe how you will supervise and evaluate the intern. How often will this be done? Note: A midterm and a final evaluation will be sent to be completed by the site supervisor during the intern’s placement.

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________
I have read and agree to abide by the Department of English and Film Studies Program Internship Requirements.

Site Supervisor’s Signature ____________________________________________________________Date ____________________

**Academic Information**

Here are the requirements for the academic component of the internship. All interns are required to submit journal entries and a final project according to a schedule agreed upon with the faculty sponsor. For more detailed descriptions of these requirements, see the Department of English and Film Studies Program internship requirements.

<table>
<thead>
<tr>
<th>Course</th>
<th>*Internship may be taken for 1-3 credits</th>
<th>Work at least 10-15 hours per week</th>
<th>Spend at least 50% of the time writing/writing related tasks</th>
<th>Use good critical reading, thinking, and writing skills</th>
<th>Develop career search materials</th>
<th>Attend regular meetings of the class or contact with faculty sponsor</th>
<th>1 credit for +- 40 hours on site per term</th>
<th>2 credits for +-80 hours on site per term</th>
<th>3 credits for +-120 hours on site per term</th>
<th>(Academic work also varies by credits taken)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGCMP 1900, ENGWRT 1900</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGLIT 1907</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*In order for an internship to satisfy an elective requirement for a Writing, Literature, or Film major, the internship must be taken for 3 credits. The internship course (ENGWRT 1900 or ENGCMP 1900) can only be taken for 3 credits.*